

Minutes of the Burlington Public Library Board of Trustees

The Burlington Public Library Board of Trustees met on Tuesday, August 23, 2016 in the Burlington Public Library Meeting Room. Present were Peter Smet, Ellen Blair, Megan Barker, Pat Hoffman, and Mike Kelly. Excused were Bridget Savaglia, Ed Johnson, and Lori Haas. Also present were Administrative Assistant Linda Berndt and Automation System Administrator Tammy McCarthy. Excused was Director Gayle Falk.

Hoffman called the meeting to order at 4:02.

Minutes of the July 19th meeting were approved. Smet moved approval, and Kelly seconded. Motion passed.

The August 2016 General Fund Bills, Prepaids, Reimbursements, and July General Deposits were discussed and approved. Smet moved approval and Blair seconded. Motion passed.

Smet moved and Kelly seconded the motion to approve the July 2016 Trust Deposits and August 2016 Trust Fund Bills. Motion passed.

Committee Reports: There were no reports at this time.

Federated Library Report: There was no report at this time.

Old Business:

Book Sale Update: The Book Sale total sales were down this year. The weather was very hot during the sale. There were a few people that showed up during Maxwell Street Days looking for the booksale.

Joint building feasibility study update: McCarthy handed out an overview of the study and what they were planning to do. There was also a copy of the questionnaire that McCarthy had to fill out and submit to PSG, along with additional information from questions they had for her. September 8th is the next meeting. There will be a tour of our facility with some Bray representatives and Peter Scherrer.

Disruptive behavior in the Library: The person who has been banned from our Library did not appear in front of the Board today.

New Business:

Landscaping: McCarthy had some pictures of a large evergreen shrub that needs to be removed because it is protruding over the sidewalk and is very prickly. They will try to cut it back first, but it may look terribly bare. McCarthy showed pictures of the back steps at the delivery door to the Library. They have been repaired several times but the repairs don't last. The stairs need to be fixed before winter arrives. One estimate for \$5,200.00 has come in, we are hoping to get another. The Street Dept. does not do stairs.

The railings are also breaking away from the cement and many of the entrance railings will need to be repaired or replaced at some point.

The board suggested maybe a more inexpensive answer to the back stairs would be a wood deck over the top of the stairs. McCarthy reminded them we are in the Historical District and a wooden deck would not be permitted.

Summary of Social Media apps: McCarthy will be attending a seminar on the subject and will be getting back to us with information at the next meeting.

List of needs for our new library: Barker said they tried to meet but with school starting, they ran out of time. They are scheduled to meet on September 14th. McCarthy told her that there are photo albums from new libraries and renovated libraries. You are welcome to look through these for ideas. She will stop and pick them up before the meeting.

Directors Report:

Monthly Report: The Circulation numbers are down a bit. The overdrive checkouts are steady. The walk-in count is way up, probably due to the SRP, and the WiFi usage keeps going up.

BPL in the News: There were several calendar items in the papers this month.

Public Communications to the Board: There were none at this time.

The Board adjourned into executive session to discuss the Interim Director Compensation. The Board discussed and will return with a proposal at the next meeting.

Library Board reconvened into open session and the meeting was adjourned at 4:55 p.m. Kelly moved and Blair seconded. Motion passed.

Our next meeting will be on Tuesday, September 27th at 4:00 p.m. in the basement meeting room in the Burlington Public Library.

Respectfully submitted,

Edward Johnson
Aldermanic Representative